

High School

**Edgemont School District 23-1 Family Educational Rights and Privacy Act (FERPA)
Annual Notice for Disclosure of School Directory Information High School**

Dear Parent/Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district. With certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, the school may disclose some student information without written consent when the information is designated "Directory Information" unless you have advised the district to the contrary in accordance with district procedures.

The primary use for Directory Information by the district is to include this type of information in certain school publications. It is generally not considered harmful or an invasion of privacy if released. Examples of school publications are:

- a playbill or program, showing your child's role in a drama or music production
- the annual yearbook
- honor roll or other recognition lists published at school or in newspapers
- graduation programs
- sports statistics listed in programs, such as football which may include height and weight of team members.
- school or district website

Directory Information can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to:

- other schools the student is seeking to attend (transcripts, etc.)
- class ring manufacturers
- state or federal authorities auditing, evaluating programs or enforcing state or federal laws
- a court by order of a subpoena.

Two federal laws require school districts that receive assistance under the No Child Left Behind Act of 2001 to provide military recruiters, upon request, with three Directory Information categories - names, addresses, and telephone listings - unless parents have notified the district that they do not want their child's information disclosed without their prior written consent.

If you do not want the district to disclose Directory Information about your child without your prior written consent, you must notify the district in writing by Sept. 15, 2008. Please complete the lower portion of this form and return the entire form to your child's school.

Becky Reutter
Name

Counselor
Title

605-662-7254
Phone Number

becky.reutter@k12.sd.us
Email Address

Please complete this section and return the entire form *only if you do not want Directory Information disclosed*.

Name of Student(s): _____ Date: _____

I request that the school obtain my prior written consent before any "Directory Information" is disclosed or released about my child(ren).

Name of Parent/Guardian: _____ Signature or Parent/Guardian _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ Email Address: _____